

WESA

AGENDA

THE WATER EMPLOYEE SERVICES AUTHORITY (“WESA”)
BOARD OF DIRECTORS
REGULAR MEETING
September 22, 2022
4:00 PM

CALL TO ORDER AND ROLL CALL– Edmondson, Burke, Morris, Ryan, Williams

PLEDGE OF ALLEGIANCE AND INVOCATION

ADD-ON ITEMS

APPROVAL OF AGENDA

PUBLIC COMMENT

Any person may address the Board at this time upon any subject not identified on this Agenda, but within the jurisdiction of Water Employee Services Authority; however, any matter that requires action will be referred to staff for a report and action at a subsequent Board meeting. As to matters on the Agenda, an opportunity will be given to address the Board when the matter is considered.

Members of the public may make comments in-person, virtually, or submit a Public Comment Request Form located at <https://www.evmwd.com/wesa-publiccomment> no less than one hour prior to the posted start time of the meeting. Comments shall be made in an orderly manner and profanity, slanderous, or abusive language will not be tolerated. Please note, individuals have a limit of three (3) minutes to make comments and will have the opportunity when called upon by the presiding officer.

I. CONSENT CALENDAR

Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Calendar, it shall be removed so that it may be acted upon separately.

A. Approval of:

1. Minutes of the Regular Board Meeting of September 8, 2022
2. Payment Ratification
3. Adoption of Resolution Reaffirming and Extending Findings and Determinations Under AB 361 for Continued Virtual Meetings

II. REPORTS

Reports are placed on the Agenda to provide information to the Board and the public. There is no action called for in these items. The Board may engage in discussion on any report upon which specific subject matter is identified, but may not take any action other than to place the matter on a subsequent Agenda.

- A. General Manager's Report
- B. Legal Counsel's Report

III. DIRECTOR'S COMMENTS AND REQUESTS

Directors' Comments concern Water Employee Services Authority business which may be of interest to the Board. They are placed on the Agenda to enable individual Board members to convey information to the Board and the public. There is no discussion or action required, other than to place the matter on a subsequent Agenda.

IV. ADJOURNMENT

In the interest of public health and safety, this meeting will be conducted in accordance with provisions of the Brown Act and Assembly Bill 361. Participants who would like to join this meeting remotely can do so in one of the following ways:

For Online Participation:

Go to: www.zoom.us
Select Join a Meeting
Enter Meeting ID: 842 5742 5064
Meeting Password: 92530

For Call-in Only:

Call: (720) 707 2699
Enter Meeting ID: 842 5742 5064
Meeting Password: 92530

31315 Chaney Street, Lake Elsinore, CA
Board Room

9/13/22 2:53 PM To request a disability-related modification or accommodation regarding agendas or attendance, contact Terese Quintanar, at (951) 674-3146, extension 8223 at least 48 hours before the meeting.

**MINUTES OF REGULAR MEETING
WATER EMPLOYEE SERVICES AUTHORITY (“WESA”)
BOARD OF DIRECTORS
THURSDAY, SEPTEMBER 8, 2022
4:00 P.M.**

The Regular Meeting of the Board of Directors of Water Employee Services Authority was held at its principal offices at 31315 Chaney Street, Lake Elsinore, California with a remote public participation option (teleconference, through a call-in number clearly noted on the meeting Agenda) posted in accordance with the Brown Act.

Directors Present

Darcy M. Burke, President
Andy Morris, Vice President
Chance Edmondson
Phil Williams
Harvey Ryan

Staff Present

Greg Thomas, General Manager
Albert Maldonado, General Counsel
Robert Hartwig, Treasurer
Ganesh Krishnamurthy, Assistant General Manager – Eng. and Operations
Terese Quintanar, Secretary
Christy Gonzalez, Deputy Board Secretary/Executive Assistant
Susie Evans, Sr. Executive Assistant
Margie Armstrong, Director of Strategic Programs
Christina Ramirez, Executive Assistant
Jason Dafforn, Director of Engineering and Water Resources
Jase Warner, Director of Operations
Jennifer Dancho, Director of Human Resources
Parag Kalaria, Water Resources Manager
Scott Thompson, Accounting Manager
Kelia Jones, Engineering Project Coordinator
LaDawn Allen, Accounting Technician III
Bonnie Woodrome, Community Affairs Supervisor
Tim Collie, Water Operations Manager
Jessie Arellano, Wastewater Operations Manager
Darryn Flexman, Interim Director of Information Technology
Scott Hooper, Field Maintenance Worker I
Jason MacGill, Application Specialist III
Andrew Saucedo, Field Maintenance Worker I
Ryan Johnson, Field Maintenance Superintendent

CALL TO ORDER

The meeting was called to order by President Burke at 4:00 p.m.

APPROVAL OF AGENDA

A motion was made by Director Williams, seconded by Director Ryan, and carried unanimously to approve the Agenda as presented.

PUBLIC COMMENT

The meeting was opened to public comment and there were none. Opportunity for the public to relay interest in making a public comment was offered throughout the meeting.

ITEM I. CONSENT CALENDAR

- A. Approval of:
 - 1. Minutes of the Regular Board Meeting of August 25, 2022
 - 2. Payment Ratification Report

A motion was made by Director Ryan, seconded by Director Williams, and carried unanimously to:

- 1. Approve the Consent Calendar as presented.***

ITEM II. REPORTS

A. General Manager's Report
Mr. Thomas had nothing to report.

B. Legal Counsel's Report
Mr. Maldonado had nothing to report.

ITEM III. DIRECTOR'S COMMENTS AND REQUESTS

There were none.

ITEM VI. ADJOURNMENT

There being no further business, the meeting was adjourned at 4:04 p.m.

Darcy M. Burke, President of the
Board of Directors of the
Water Employee Services Authority

ATTEST:

Terese Quintanar, Board Secretary
to the Board of Directors of the
Water Employee Services Authority

Payment Ratification Report

Cash Disbursements for 08/26/2022 through 09/22/2022

Check or Reference #	Payment Date	Paid to Vendor	Payment Description	Pmt Type	Payment Amount
ACH					
2522	09/01/2022	SIORDIAN, JOSEPH	TRAVEL EXPENSE REIMBURSEMENT	ACH	284.59
2523	09/08/2022	EMPLOYEE ASSOCIATION	EMPLOYEE ASSOCIATION DUES PPE 09-02-2022	ACH	1,674.00
2524	09/08/2022	ISOLVED BENEFIT SERVICES	EE FSA MEDICAL PPE 09-02-2022	ACH	4,401.37
2525	09/08/2022	MANAGEMENT TEAM ASSOCIATION	MANAGEMENT TEAM ASSOCIATION DUE PPE 09-02-2022	ACH	300.00
CHECKS					
139095	09/01/2022	ACWA JOINT POWERS INS AUTH	HEALTH/VISION COVERAGE SEPT 2022	CHECK	188,427.38
139096	09/01/2022	CYPRESS DENTAL ADMINISTRATORS	DENTAL COVERAGE SEPT 2022	CHECK	21,614.03
139097	09/08/2022	AFLAC INSURANCE GROUP	AFLAC PRETAX GROUP INSURANCE PPE 09-02-2022	CHECK	203.57
139098	09/08/2022	AFLAC	AFLAC PRETAX GROUP INSURANCE PPE 09-02-2022	CHECK	995.80
139099	09/08/2022	EMPLOYMENT DEVELOPMENT DEPT	CONFIDENTIAL GARNISHMENT	CHECK	75.00
139100	09/08/2022	PERSONAL DISBURSEMENT	CONFIDENTIAL GARNISHMENT	CHECK	771.93
139101	09/08/2022	LEGALSHIELD	PRE PAID LEGAL SERVICES PPE 09-02-2022	CHECK	14.72
139102	09/08/2022	LINCOLN FINANCIAL GROUP	EMPLOYEE 457 CONTRIBUTIONS PPE 09-02-2022	CHECK	550.00
139103	09/08/2022	LINCOLN NATL LIFE INS COMP	VOLUNTARIY LIFE INSURANCE PPE 09-02-2022	CHECK	1,706.46
139104	09/08/2022	NATIONWIDE	EMPLOYEE 457 CONTRIBUTIONS PPE 09-02-2022	CHECK	2,134.86
139105	09/08/2022	STATE DISBURSEMENT UNIT	CONFIDENTIAL GARNISHMENT	CHECK	197.53
139106	09/08/2022	STATE DISBURSEMENT UNIT	CONFIDENTIAL GARNISHMENT	CHECK	222.00
139107	09/08/2022	STATE DISBURSEMENT UNIT	CONFIDENTIAL GARNISHMENT	CHECK	222.11
139108	09/08/2022	STATE DISBURSEMENT UNIT	CONFIDENTIAL GARNISHMENT	CHECK	110.76
139109	09/08/2022	STATE DISBURSEMENT UNIT	CONFIDENTIAL GARNISHMENT	CHECK	76.91
139110	09/08/2022	STATE DISBURSEMENT UNIT	CONFIDENTIAL GARNISHMENT	CHECK	111.69
139111	09/08/2022	VANTAGEPOINT TRANSFER AGENTS	RHS CONTRIBUTIONS EA PPE 09-02-2022	CHECK	2,250.30
139112	09/08/2022	VANTAGEPOINT TRANSFER AGENTS	RHS CONTRIBUTIONS MTA PPE 09-02-2022	CHECK	2,262.90
WIRE TRANSFERS					
100016922744	09/07/2022	CALPERS 457 ROTH CONTRIBUTIONS	PERS 457 CONTRIBUTIONS - PAY PERIOD 2022-09-02	WIRE	2,338.47
1000169227442	09/07/2022	CALPERS 457 CONTRIBUTIONS	PERS 457 CONTRIBUTIONS - PAY PERIOD 2022-09-02	WIRE	22,304.88
1719986016	09/07/2022	CALIF STATE TAXES	PAYROLL TAXES - PAY PERIOD 2022-09-02	WIRE	27,115.37
17199860162	09/07/2022	CALIF SDI TAXES	PAYROLL TAXES - PAY PERIOD 2022-09-02	WIRE	6,617.63
71133	09/07/2022	FEDERAL TAX PAYMENTS	PAYROLL TAXES - PAY PERIOD 2022-09-02	WIRE	65,075.48
711332	09/07/2022	FICA WITHHELD	PAYROLL TAXES - PAY PERIOD 2022-09-02	WIRE	19,117.17

Payment Ratification Report

Cash Disbursements for 08/26/2022 through 09/22/2022

Check or
Reference # Payment Date Paid to Vendor

VIRTUAL PAYMENT PROGRAM
215 09/01/2022 CINTAS CORPORATION

Payment Description

UNIFORM JACKETS

Pmt Type	Payment Amount
VIRTUAL	329.83

Reviewed By: _____ 

Date: _____ 9/13/2022

DATE: September 22, 2022

TO: Board of Directors

FROM: General Manager

SUBJECT: RESOLUTION REAFFIRMING AND EXTENDING FINDINGS AND DETERMINATIONS UNDER AB 361 FOR CONTINUED VIRTUAL MEETINGS

BACKGROUND

The Ralph M. Brown Act (Gov. Code § 54950 et seq.) generally requires local agencies meeting via teleconference, including through other virtual or electronic means, to provide public access at each location in which members of the legislative body are teleconferencing. The Legislature enacted Assembly Bill 361 (AB 361), which amended Government Code section 54953 to allow local agencies to meet fully virtually during a proclaimed state of emergency if state or local officials have imposed or recommended measures to promote social distancing. Governor Newsom has issued a proclamation declaring a state of emergency due to the COVID-19 pandemic, pursuant to section 8625 of the California Emergency Services Act.

Board of Directors of the Water Employee Services Authority adopted Resolution No. 2021-04 on December 16, 2021 finding that the requisite conditions continue to exist for the legislative body of the Water Employee Services Authority to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953. Subsequently, the determination intentions to continue to promote social distancing has been reconsidered and extended no less than every thirty days since the initial determination. On August 25, 2022 the Board made the determination to extend the virtual protocol, adopting a resolution extending the findings and determinations for continued virtual meetings through September 24, 2022. Staff recommends adoption of the attached resolution at this time, further extending the use of virtual meetings through October 22, 2022.

RECOMMENDATION

The General Manager and staff recommend that the Board of Directors:

1. Adopt a Resolution Reaffirming and Extending Findings and Determinations Under AB 361 For Continued Virtual Meetings.

ENVIRONMENTAL WORK STATUS

Not applicable.

FISCAL IMPACT

Not applicable.

Originated by: Terese Quintanar – Administration

Reviewed by: Terese Quintanar – Administration

Attachments:

Draft Resolution

RESOLUTION 2022-xx

RESOLUTION OF THE BOARD OF DIRECTORS OF
THE WATER EMPLOYEE SERVICES AUTHORITY REAFFIRMING AND EXTENDING
FINDINGS AND DETERMINATIONS
UNDER AB 361 FOR CONTINUED VIRTUAL MEETINGS

WHEREAS, the Ralph M. Brown Act (Gov. Code § 54950 *et seq.*) generally requires local agencies meeting via teleconference, including through other virtual or electronic means, to provide public access at each location in which members of the legislative body are teleconferencing; and

WHEREAS, the Legislature recently enacted Assembly Bill 361 (AB 361), which amended Government Code section 54953 to allow local agencies to meet fully virtually during a proclaimed state of emergency if state or local officials have imposed or recommended measures to promote social distancing; and

WHEREAS, the Board of Directors finds that the Governor issued a proclamation declaring a state of emergency on March 4, 2020 due to the COVID-19 pandemic, pursuant to section 8625 of the California Emergency Services Act; and

WHEREAS, the Board of Directors of the Water Employee Services Authority adopted Resolution No. 2021-04 on December 16, 2021 finding that the requisite conditions continue to exist for the legislative body of the Water Employee Services Authority to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953, and has again reconsidered the circumstances of the state of emergency and finds that state or local officials continue to recommend measures to promote social distancing; and

WHEREAS, the Board of Directors has subsequently extended and reaffirmed the desires to continue to hold virtual meetings as directed by the Board pursuant to AB 361 and Government Code section 54953(e) since adopting Resolution No 2021-04 and desires to extend the provisions once again.

NOW THEREFORE BE IT RESOLVED, by the Board of Directors of the Water Employee Services Authority as follows:

1. The above recitals and true and correct and shall be the findings of the Water Employee Services Authority Board of Directors.
2. The Board of Directors shall be authorized to continue to meet virtually in accordance with Government Code section 54953(e) and without compliance with section 54953(b)(3).
3. This Resolution does not prevent or prohibit the Water Employee Services Authority from holding hybrid meetings (containing both virtual and in-person components) or from meeting in-person, provided such meetings comply with

AB 361 and with all state and local health orders. The Water Employee Services Authority shall comply with all rules established by the Board of Directors and/or the General Manger for attendance at meetings.

4. The Board of Directors shall take action to renew this Resolution every thirty days for as long as any state or local officials continue to recommend any measures to promote social distancing, but the Board of Directors may terminate the Resolution at any time. In the event that more than 30 days pass between regular Board meetings, the Board of Directors shall take action to renew this Resolution prior to taking any action or engaging in any deliberation or discussion in a virtual meeting; renewal of this Resolution may occur either at the beginning of the next regular meeting or at a special meeting called for such purposes. In the event this Resolution has lapsed, and the Board of Directors has not terminated it, any commission, committee or other Brown Act board of the Water Employee Services Authority shall be authorized to, and shall, make any required findings in order to meet virtually under AB 361.

APPROVED, ADOPTED AND SIGNED this 22nd day of September 2022.

Darcy M. Burke, President of the Board of
Directors of the Water Employee Services
Authority

ATTEST:

Terese Quintanar, Secretary of the
Board of Directors of
Water Employee Services Authority