

WESA

AGENDA

THE WATER EMPLOYEE SERVICES AUTHORITY (“WESA”)
BOARD OF DIRECTORS
REGULAR MEETING
September 8, 2022
4:00 PM

CALL TO ORDER AND ROLL CALL– Edmondson, Burke, Morris, Ryan, Williams

PLEDGE OF ALLEGIANCE AND INVOCATION

ADD-ON ITEMS

APPROVAL OF AGENDA

PUBLIC COMMENT

Any person may address the Board at this time upon any subject not identified on this Agenda, but within the jurisdiction of Water Employee Services Authority; however, any matter that requires action will be referred to staff for a report and action at a subsequent Board meeting. As to matters on the Agenda, an opportunity will be given to address the Board when the matter is considered.

Members of the public may make comments in-person, virtually, or submit a Public Comment Request Form located at <https://www.evmwd.com/wesa-publiccomment> no less than one hour prior to the posted start time of the meeting. Comments shall be made in an orderly manner and profanity, slanderous, or abusive language will not be tolerated. Please note, individuals have a limit of three (3) minutes to make comments and will have the opportunity when called upon by the presiding officer.

I. CONSENT CALENDAR

Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Calendar, it shall be removed so that it may be acted upon separately.

A. Approval of:

1. Minutes of the Regular Board Meeting of August 25, 2022
2. Payment Ratification Report

II. REPORTS

Reports are placed on the Agenda to provide information to the Board and the public. There is no action called for in these items. The Board may engage in discussion on any report upon which specific subject matter is identified, but may not take any action other than to place the matter on a subsequent Agenda.

A. General Manager's Report

B. Legal Counsel's Report

III. DIRECTOR'S COMMENTS AND REQUESTS

Directors' Comments concern Water Employee Services Authority business which may be of interest to the Board. They are placed on the Agenda to enable individual Board members to convey information to the Board and the public. There is no discussion or action required, other than to place the matter on a subsequent Agenda.

IV. ADJOURNMENT

In the interest of public health and safety, this meeting will be conducted in accordance with provisions of the Brown Act and Assembly Bill 361. Participants who would like to join this meeting remotely can do so in one of the following ways:

For Online Participation:

Go to: www.zoom.us
Select Join a Meeting
Enter Meeting ID: 845 2625 2199
Meeting Password: 92530

For Call-in Only:

Call: (720) 707 2699
Enter Meeting ID: 845 2625 2199
Meeting Password: 92530

31315 Chaney Street, Lake Elsinore, CA
Board Room

9/1/22 9:14 AM To request a disability-related modification or accommodation regarding agendas or attendance, contact Terese Quintanar, at (951) 674-3146, extension 8223 at least 48 hours before the meeting.

**MINUTES OF REGULAR MEETING
WATER EMPLOYEE SERVICES AUTHORITY (“WESA”)
BOARD OF DIRECTORS
THURSDAY, AUGUST 25, 2022
4:00 P.M.**

The Regular Meeting of the Board of Directors of Water Employee Services Authority was held at its principal offices at 31315 Chaney Street, Lake Elsinore, California with a remote public participation option (teleconference, through a call-in number clearly noted on the meeting Agenda) posted in accordance with the Brown Act.

Directors Present

Darcy M. Burke, President
Andy Morris, Vice President
Chance Edmondson
Phil Williams
Harvey Ryan

Staff Present

Greg Thomas, General Manager
Steve Anderson, General Counsel
Robert Hartwig, Treasurer
Ganesh Krishnamurthy, Assistant General Manager – Eng. and Operations
Terese Quintanar, Secretary
Christy Gonzalez, Deputy Board Secretary/Executive Assistant
Susie Evans, Sr. Executive Assistant
Christina Ramirez, Executive Assistant
Jason Dafforn, Director of Engineering and Water Resources
Jase Warner, Director of Operations
Jennifer Dancho, Director of Human Resources
Parag Kalaria, Water Resources Manager
Scott Thompson, Accounting Manager
Matt Bates, Engineering Manager
Kelia Jones, Engineering Project Coordinator
Wendy Martinez, Records Management Coordinator
Andrew Ferrer, IT Technician II
Christina Henry, Community Affairs Manager
LaDawn Allen, Accounting Technician III
Haley Munson, Water Efficiency Specialist
Bonnie Woodrome, Community Affairs Supervisor
Tim Collie, Water Operations Manager
Jessie Arellano, Wastewater Operations Manager
Daniel Markham, Applications Specialist III

CALL TO ORDER

The meeting was called to order by Vice President Morris at 4:00 p.m.

APPROVAL OF AGENDA

A motion was made by Director Ryan, seconded by Director Williams, and carried unanimously to approve the Agenda as presented.

PUBLIC COMMENT

The meeting was opened to public comment and there were none. Opportunity for the public to relay interest in making a public comment was offered throughout the meeting.

ITEM I. CONSENT CALENDAR

- A. Approval of:
 - 1. Minutes of the Regular Board Meeting of August 11, 2022
 - 2. Payment Ratification Report
 - 3. Adoption of Resolution Reaffirming and Extending Findings and Determinations Under AB 361 for Continued Virtual Meetings (*Reso. No. 2022-10*)

A motion was made by Director Edmondson, seconded by Director Ryan, and carried unanimously to:

- 1. Approve the Consent Calendar as presented.***

ITEM II. REPORTS

A. General Manager’s Report
Mr. Thomas had nothing to report.

B. Legal Counsel’s Report
Mr. Anderson had nothing to report.

ITEM III. DIRECTOR’S COMMENTS AND REQUESTS

There were none.

ITEM VI. ADJOURNMENT

There being no further business, the meeting was adjourned at 4:03 p.m.

Andy Morris, Vice President of the
Board of Directors of the
Water Employee Services Authority

ATTEST:

Terese Quintanar, Board Secretary
to the Board of Directors of the
Water Employee Services Authority

Payment Ratification Report

Cash Disbursements for 08/12/2022 through 09/08/2022

Check or Reference #	Payment Date	Paid to Vendor	Payment Description	Pmt Type	Payment Amount
ACH					
2512	08/18/2022	BIO-ACOUSTICAL CORPORATION	AUDIOMETRIC TESTING	ACH	935.00
2513	08/18/2022	EMPLOYMENT SCREENING SERVICES	EMPLOYMENT SCREENING SERVICES	ACH	249.00
2514	08/18/2022	LEARN CPR 4 LIFE INC.	CPR/AED & FIRST AID TRAINING	ACH	900.00
2515	08/18/2022	US BANK	VIRTUAL PAYMENT PROGRAM AUG 2022	ACH	782.00
2516	08/25/2022	COMPLETE GYM SOLUTIONS LLC	EQUIPMENT RENTAL AUG 2022	ACH	1,201.69
2517	08/25/2022	EMPLOYEE ASSOCIATION	EMPLOYEE ASSOCIATION DUES PPE 08-19-2022	ACH	1,674.00
2518	08/25/2022	EMPLOYMENT SCREENING SERVICES	EMPLOYMENT SCREENING SERVICES	ACH	119.00
2519	08/25/2022	ISOLVED BENEFIT SERVICES	EE FSA MEDICAL PPE 08-19-2022	ACH	4,401.37
2520	08/25/2022	ISOLVED BENEFIT SERVICES	RETIREMENT HEALTH BENEFIT PAYBACK	ACH	2,378.55
2521	08/25/2022	MANAGEMENT TEAM ASSOCIATION	MANAGEMENT TEAM ASSOCIATION DUE PPE 08-19-2022	ACH	300.00
CHECKS					
139063	08/18/2022	ACWA JOINT POWERS INS AUTH	CYBER LIABILITY PROGRAM	CHECK	21,045.50
139064	08/18/2022	CAREERS IN GOVERNMENT INC	ANNUAL MEMBERSHIP	CHECK	1,500.00
139065	08/18/2022	LINCOLN NATL LIFE INS COMP	LIFE/AD&D/LTD INSURANCE AUG 2022	CHECK	10,690.46
139066	08/18/2022	LOPEZ, GREG	CERTIFICATION REIMBURSEMENT	CHECK	274.82
139067	08/18/2022	SAUCEDA, ANDREW	CERTIFICATION REIMBURSEMENT	CHECK	195.00
139068	08/18/2022	STATE WATER RESOURCES CONTROL	CERTIFICATION RENEWAL	CHECK	105.00
139069	08/18/2022	TEJEDA, NIKOLAS	CERTIFICATION REIMBURSEMENT	CHECK	175.00
139070	08/18/2022	THOMPSON, SCOTT	COMPUTER LOAN	CHECK	1,037.11
139071	08/25/2022	STATE WATER RESOURCES CONTROL	CERTIFICATION RENEWAL	CHECK	60.00
139072	08/25/2022	BOOT BARN INC.	BOOT PURCHASE	CHECK	238.76
139073	08/25/2022	VANTAGEPOINT TRANSFER AGENTS	RHS CONTRIBUTIONS MTA PPE 08-19-2022	CHECK	2,262.90
139074	08/25/2022	VANTAGEPOINT TRANSFER AGENTS	RHS CONTRIBUTIONS EA PPE 08-19-2022	CHECK	2,227.22
139075	08/25/2022	LEGALSHIELD	PRE PAID LEGAL SERVICES PPE 08-19-2022	CHECK	14.72
139076	08/25/2022	AFLAC INSURANCE GROUP	AFLAC PRETAX GROUP INSURANCE PPE 08-19-2022	CHECK	203.57
139077	08/25/2022	VOID PAYMENT	VOID PAYMENT	CHECK	0.00
139078	08/25/2022	LINCOLN NATL LIFE INS COMP	VOLUNTARIY LIFE INSURANCE PPE 08-19-2022	CHECK	1,689.30
139079	08/25/2022	EMPLOYMENT DEVELOPMENT DEPT	CONFIDENTIAL GARNISHMENT	CHECK	75.00
139080	08/25/2022	AFLAC	AFLAC PRETAX GROUP INSURANCE PPE 08-19-2022	CHECK	995.80
139081	08/25/2022	LINCOLN FINANCIAL GROUP	EMPLOYEE 457 CONTRIBUTIONS PPE 08-19-2022	CHECK	550.00
139082	08/25/2022	STATE DISBURSEMENT UNIT	CONFIDENTIAL GARNISHMENT	CHECK	197.53
139083	08/25/2022	STATE DISBURSEMENT UNIT	CONFIDENTIAL GARNISHMENT	CHECK	222.00
139084	08/25/2022	STATE DISBURSEMENT UNIT	CONFIDENTIAL GARNISHMENT	CHECK	222.11

Payment Ratification Report

Cash Disbursements for 08/12/2022 through 09/08/2022

Check or Reference #	Payment Date	Paid to Vendor	Payment Description	Pmt Type	Payment Amount
139085	08/25/2022	STATE DISBURSEMENT UNIT	CONFIDENTIAL GARNISHMENT	CHECK	111.69
139086	08/25/2022	STATE DISBURSEMENT UNIT	CONFIDENTIAL GARNISHMENT	CHECK	110.76
139087	08/25/2022	STATE DISBURSEMENT UNIT	CONFIDENTIAL GARNISHMENT	CHECK	76.91
139088	08/25/2022	NATIONWIDE	EMPLOYEE 457 CONTRIBUTIONS PPE 08-19-2022	CHECK	2,134.86
139089	08/25/2022	SALHANI, MOWAFA	TRAVEL EXPENSE REIMBURSEMENT	CHECK	383.23
139090	08/25/2022	KOLB, GEORGE	BOOT REIMBURSEMENT	CHECK	287.97
139091	08/25/2022	IBARROLA, JEAN-PAUL	CERTIFICATION REIMBURSEMENT	CHECK	195.00
139092	08/25/2022	BLIETZ, CHRISTINA	REFUND ON PERS 457 LOAN	CHECK	80.58
139093	08/25/2022	CASTELLANOS, PATRICIA	COMPUTER LOAN	CHECK	1,750.54
139094	08/25/2022	PERSONAL DISBURSEMENT	CONFIDENTIAL GARNISHMENT	CHECK	508.19
WIRE TRANSFERS					
1000016864378	08/12/2022	CALPERS SURVIVOR - EMPLOYEE	PERS CONTRIBUTIONS - PAY PERIOD 2022-08-05	WIRE	147.87
1000168643782	08/12/2022	CalPERS RETIREMENT CONTRIBUTIONS	PERS CONTRIBUTIONS - PAY PERIOD 2022-08-05	WIRE	118,657.95
1000016912859	08/24/2022	CALPERS 457 CONTRIBUTIONS	PERS 457 CONTRIBUTIONS - PAY PERIOD 2022-08-19	WIRE	22,294.27
1000169128592	08/24/2022	PERS 457 ROTH CONTRIBUTIONS	PERS 457 CONTRIBUTIONS - PAY PERIOD 2022-08-19	WIRE	2,338.47
2012658528	08/24/2022	CALIF STATE TAXES	PAYROLL TAXES - PAY PERIOD 2022-08-19	WIRE	26,328.63
20126585282	08/24/2022	CALIF SDI TAXES	PAYROLL TAXES - PAY PERIOD 2022-08-19	WIRE	6,615.35
40564	08/24/2022	FEDERAL TAX PAYMENTS	PAYROLL TAXES - PAY PERIOD 2022-08-19	WIRE	62,777.71
40564-2	08/24/2022	FICA WITHHELD	PAYROLL TAXES - PAY PERIOD 2022-08-19	WIRE	18,600.70
VIRTUAL PAYMENT PROGRAM					
214	08/25/2022	CINTAS CORPORATION	UNIFORM JACKETS	VIRTUAL	392.58

REVIEWED BY: 

DATE: 8/30/2022