

WESA

AGENDA

THE WATER EMPLOYEE SERVICES AUTHORITY (“WESA”)
BOARD OF DIRECTORS
REGULAR MEETING
August 12, 2021
4:00 PM

CALL TO ORDER AND ROLL CALL–Burke, Morris, Ryan, Williams

PLEDGE OF ALLEGIANCE AND INVOCATION

ADD-ON ITEMS

APPROVAL OF AGENDA

PUBLIC COMMENT

Any person may address the Board at this time upon any subject not identified on this Agenda, but within the jurisdiction of Water Employee Services Authority; however, any matter that requires action will be referred to staff for a report and action at a subsequent Board meeting. As to matters on the Agenda, an opportunity will be given to address the Board when the matter is considered.

In the interest of public health and safety this meeting will be held as a hybrid (in-person and virtually). To request the opportunity to make a public comment at the meeting, go to <https://www.evmwd.com/wesa-publiccomment> to complete a Public Comment Request Form prior to the start of the meeting. Please note, individuals have a limit of three (3) minutes to make comments and will have the opportunity when called upon by the presiding officer.

I. CONSENT CALENDAR

Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Calendar, it shall be removed so that it may be acted upon separately.

A. Approval of:

1. Minutes of the Regular Board Meeting of July 22, 2021
2. Payment Ratification Report

II. REPORTS

Reports are placed on the Agenda to provide information to the Board and the public. There is no action called for in these items. The Board may engage in discussion on any report upon which specific subject matter is identified, but may not take any action other than to place the matter on a subsequent Agenda.

- A. General Manager's Report
- B. Legal Counsel's Report

III. DIRECTOR'S COMMENTS AND REQUESTS

Directors' Comments concern Water Employee Services Authority business which may be of interest to the Board. They are placed on the Agenda to enable individual Board members to convey information to the Board and the public. There is no discussion or action required, other than to place the matter on a subsequent Agenda.

IV. CLOSED SESSION

A. CONFERENCE WITH LABOR NEGOTIATOR; Agency designated representative: Greg Thomas, Employee Organization: Water Employee Services Authority Management Team Association

V. ADJOURNMENT

Pursuant to the Governor's Executive Orders N-25-20 and N-29-20, and in the interest of public health and safety, this meeting will be conducted as a hybrid (in-person and virtually.) Participants who would like to join this meeting remotely can do so in one of the following ways:

For Online Participation:

Go to: www.zoom.us
Select Join a Meeting
Enter Meeting ID: 844 6179 9032
Meeting Password: 92530

For Call-in Only:

Call: (346) 248-7799
Enter Meeting ID: 844 6179 9032
Meeting Password: 92530

31315 Chaney Street, Lake Elsinore, CA
Board Room

8/6/21 12:45 PM To request a disability-related modification or accommodation regarding agendas or attendance, contact Terese Quintanar, at (951) 674-3146, extension 8223 at least 48 hours before the meeting.

**MINUTES OF REGULAR MEETING
WATER EMPLOYEE SERVICES AUTHORITY (“WESA”)
BOARD OF DIRECTORS
THURSDAY, JULY 22, 2021
4:00 P.M.**

The Regular Meeting of the Board of Directors of Water Employee Services Authority was held as a hybrid meeting (teleconference, through a call-in number clearly noted on the meeting Agenda, and in-person) posted in accordance with the Brown Act.

Directors Present

Phil Williams, President
Darcy M. Burke, Vice President
Harvey R. Ryan
Andy Morris

Staff Present

Greg Thomas, General Manager
Steve Anderson, General Counsel
Robert Hartwig, Treasurer
Ganesh Krishnamurthy, Assistant General Manager – Eng. and Operations
Terese Quintanar, Secretary
Christy Gonzalez, Executive Assistant/Deputy Board Secretary
Susie Evans, Sr. Executive Assistant
Christina Ramirez, Executive Assistant
Margie Armstrong, Director of Strategic Programs
Jase Warner, Director of Operations
Tim Collie, Water Operations Manager
Matthew Bates, Engineering Manager
Parag Kalaria, Water Resources Manager
David Smith, Maintenance Manager
Darryn Flexman, Interim Director of Information Technology
Jessie Arellano, Wastewater Operations Manager
Bonnie Woodrome, Community Affairs Supervisor
Kaitlyn Wu, Community Affairs Specialist
Kelia Jones, Engineering Project Coordinator
Scott Thompson, Accounting Manager
Natalee Dee, Accountant III
Barbara Mason, Contracts Administrator
AJ Rivera, Purchasing Manager

Others Present

Scott Manno, Rogers, Anderson, Malody and Scott (RAMS)
Jarred Hanson
John Sisley, Sr.
Public

CALL TO ORDER

The meeting was called to order by President Williams at 4:02 p.m.

APPROVAL OF AGENDA

A motion was made by Director Ryan, seconded by Vice President Burke, and carried unanimously to approve the Agenda as presented.

PUBLIC COMMENT

The meeting was opened to public comment and there were none.

ITEM I. CONSENT CALENDAR

- A. Approval of:
 - 1. Minutes of the Regular Board Meeting of July 8, 2021
 - 2. Payment Ratification Report
 - 3. Position Listing and Salary Schedule

A motion was made by Director Ryan, seconded by Director Morris, and carried unanimously to:

- 1. Approve the Consent Calendar as presented.***

ITEM II. REPORTS

A. General Manager's Report

Mr. Thomas had nothing to report.

B. Legal Counsel's Report

Mr. Anderson had nothing to report.

ITEM III. DIRECTOR'S COMMENTS AND REQUESTS

There were none.

ITEM IV. ADJOURNMENT

There being no further business, the meeting was adjourned at 4:04 p.m.

Phil Williams, President of the
Board of Directors of the
Water Employee Services Authority

ATTEST:

Terese Quintanar, Board Secretary
to the Board of Directors of the
Water Employee Services Authority

DRAFT



Payment Ratification Report

Cash Disbursements for 07/09/2021 through 07/29/2021

Check or Reference #	Payment Date	Paid to Vendor	Payment Description	Pmt Type	Payment Amount
ACH					
2253	07/15/2021	EMPLOYEE ASSOCIATION	EMPLOYEE ASSOCIATION DUES	ACH	1,760.00
2254	07/15/2021	EMPLOYMENT SCREENING SERVICES	EMPLOYMENT SCREENING SERVICES	ACH	148.50
2255	07/15/2021	ESTELLE, ELENA	COMPUTER LOAN	ACH	900.00
2256	07/15/2021	ISOLVED BENEFIT SERVICES	EE FSA MEDICAL	ACH	3,628.99
2257	07/15/2021	ISOLVED BENEFIT SERVICES	FBA MONTHLY ADMIN SERVICE - JUNE 2021	ACH	241.20
2258	07/15/2021	LINKED IN	LINKEDIN RECRUITER ANNUAL ACCOUNT	ACH	14,525.00
2259	07/15/2021	MANAGEMENT TEAM ASSOCIATION	MANAGEMENT TEAM ASSOCIATION DUES	ACH	270.00
2260	07/15/2021	MOORE, JON	CERTIFICATION REIMBURSEMENT	ACH	100.00
2261	07/15/2021	SAFETYNET INC.	HAZWOPER TRAINING	ACH	2,958.50
2262	07/22/2021	US BANK	VIRTUAL PAYMENTS – JULY 2021 TRANSACTIONS	ACH	3,197.64
2277	07/29/2021	EMPLOYEE ASSOCIATION	EMPLOYEE ASSOCIATION DUES	ACH	1,760.00
2278	07/29/2021	ISOLVED BENEFIT SERVICES	EE FSA MEDICAL	ACH	3,523.22
2279	07/29/2021	MANAGEMENT TEAM ASSOCIATION	MANAGEMENT TEAM ASSOCIATION DUES	ACH	270.00
CHECKS					
137999	07/15/2021	ACWA JOINT POWERS INS AUTH	HEALTH/VISION COVERAGE - AUGUST 2021	CHECK	190,000.55
138000	07/15/2021	AFLAC INSURANCE GROUP	AFLAC PRETAX GROUP INSURANCE	CHECK	203.57
138001	07/15/2021	AFLAC	AFLAC PRETAX GROUP INSURANCE	CHECK	856.42
138002	07/15/2021	CINTAS CORPORATION	JACKET PURCHASE	CHECK	158.53
138003	07/15/2021	EMPLOYMENT DEVELOPMENT DEPT	CONFIDENTIAL GARNISHMENT	CHECK	75.00
138004	07/15/2021	GARCIA, ROSALINA	CONFIDENTIAL GARNISHMENT	CHECK	483.65
138005	07/15/2021	LEGALSHIELD	PRE PAID LEGAL SERVICE	CHECK	26.68
138006	07/15/2021	LINCOLN FINANCIAL GROUP	457 CONTRIBUTION	CHECK	625.00
138007	07/15/2021	LINCOLN NATL LIFE INS COMP	VOLUNTARY LIFE INSURANCE	CHECK	1,384.50
138008	07/15/2021	NATIONWIDE	457 CONTRIBUTION	CHECK	2,156.46
138009	07/15/2021	STATE DISBURSEMENT UNIT	CONFIDENTIAL GARNISHMENT	CHECK	197.53
138010	07/15/2021	STATE DISBURSEMENT UNIT	CONFIDENTIAL GARNISHMENT	CHECK	222.00
138011	07/15/2021	STATE DISBURSEMENT UNIT	CONFIDENTIAL GARNISHMENT	CHECK	222.11
138012	07/15/2021	STATE DISBURSEMENT UNIT	CONFIDENTIAL GARNISHMENT	CHECK	111.69
138013	07/15/2021	STATE DISBURSEMENT UNIT	CONFIDENTIAL GARNISHMENT	CHECK	110.76
138014	07/15/2021	STATE WATER RESOURCES CONTROL	CERTIFICATION RENEWAL	CHECK	60.00
138015	07/15/2021	STATE WATER RESOURCES CONTROL	CERTIFICATION RENEWAL	CHECK	120.00
138016	07/15/2021	TX CHILD SUPPORT SDU	CONFIDENTIAL GARNISHMENT	CHECK	287.54
138017	07/15/2021	VANTAGEPOINT TRANSFER AGENTS	RHS CONTRIBUTION - MTA PPE 07/09/2021	CHECK	2,017.02



Payment Ratification Report

Cash Disbursements for 07/09/2021 through 07/29/2021

Check or Reference #	Payment Date	Paid to Vendor	Payment Description	Pmt Type	Payment Amount
138018	07/15/2021	VANTAGEPOINT TRANSFER AGENTS	RHS CONTRIBUTION - EA PPE 07/09/2021	CHECK	2,446.48
138019	07/22/2021	BANK OF AMERICA	BUSINESS CREDIT CARD - JUNE 2021 TRANSACTIONS	CHECK	7,461.48
138020	07/22/2021	CARRILLO JOANNA	COMPUTER LOAN	CHECK	1,505.74
138021	07/22/2021	CINTAS CORPORATION	UNIFORMS 07/08/21-07/15/21 SERVICE	CHECK	2,112.59
138022	07/22/2021	CYPRESS DENTAL ADMINISTRATORS	DENTAL COVERAGE - AUGUST 2021	CHECK	19,757.60
138023	07/22/2021	LINCOLN NATL LIFE INS COMP	LIFE/AD&D/LTD INSURANCE - JULY 2021	CHECK	10,514.81
138025	07/22/2021	STATE WATER RESOURCES CONTROL	CERTIFICATION RENEWAL	CHECK	55.00
138084	07/29/2021	AFLAC INSURANCE GROUP	AFLAC PRETAX GROUP INSURANCE	CHECK	203.57
138085	07/29/2021	AFLAC	AFLAC PRETAX GROUP INSURANCE	CHECK	856.42
138086	07/29/2021	CINTAS CORPORATION	UNIFORMS 07/22/21 SERVICE	CHECK	1,090.27
138087	07/29/2021	EMPLOYMENT DEVELOPMENT DEPT	CONFIDENTIAL GARNISHMENT	CHECK	75.00
138088	07/29/2021	GARCIA, ROSALINA	CONFIDENTIAL GARNISHMENT	CHECK	847.14
138089	07/29/2021	HOOPER, SCOTT	BOOT PURCHASE	CHECK	167.00
138090	07/29/2021	LEGALSHIELD	PRE PAID LEGAL SERVICE	CHECK	26.68
138091	07/29/2021	LINCOLN FINANCIAL GROUP	457 CONTRIBUTION	CHECK	625.00
138092	07/29/2021	LINCOLN NATL LIFE INS COMP	VOLUNTARY LIFE INSURANCE	CHECK	1,384.50
138094	07/29/2021	NATIONWIDE	457 CONTRIBUTION	CHECK	2,156.46
138095	07/29/2021	RUZEK, ANDREW	BOOT PURCHASE	CHECK	155.00
138096	07/29/2021	STATE DISBURSEMENT UNIT	CONFIDENTIAL GARNISHMENT	CHECK	197.53
138097	07/29/2021	STATE DISBURSEMENT UNIT	CONFIDENTIAL GARNISHMENT	CHECK	222.00
138098	07/29/2021	STATE DISBURSEMENT UNIT	CONFIDENTIAL GARNISHMENT	CHECK	222.11
138099	07/29/2021	STATE DISBURSEMENT UNIT	CONFIDENTIAL GARNISHMENT	CHECK	111.69
138100	07/29/2021	STATE DISBURSEMENT UNIT	CONFIDENTIAL GARNISHMENT	CHECK	110.76
138101	07/29/2021	TX CHILD SUPPORT SDU	CONFIDENTIAL GARNISHMENT	CHECK	287.54

WIRE TRANSFERS

10016458793	07/19/2021	CALPERS SURVIVOR - EMPLOYEE	PERS CONTRIBUTIONS - PAY PERIOD 2021-07-09	WIRE	148.80
100164587932	07/19/2021	CALPERS RETIREMENT CONTRIBUTIONS	PERS CONTRIBUTIONS - PAY PERIOD 2021-07-09	WIRE	115,966.83
10016458811	07/29/2021	CALPERS RETIREMENT CONTRIBUTIONS	PERS CONTRIBUTIONS - PAY PERIOD 2021-07-23	WIRE	116,578.74
100164588112	07/29/2021	CALPERS SURVIVOR - EMPLOYEE	PERS CONTRIBUTIONS - PAY PERIOD 2021-07-23	WIRE	147.87
10016478070	07/14/2021	CALPERS MONTHLY UNFUNDED LIAB	PERS 21/22 UNFUNDED ACCRUED LIABILITY	WIRE	2,445,026.00
10016499331	07/19/2021	CALPERS 457 CONTRIBUTIONS	PERS 457 CONTRIBUTIONS - PAY PERIOD 2021-07-09	WIRE	32,507.71
10016503729	07/28/2021	CALPERS 457 CONTRIBUTIONS	PERS 457 CONTRIBUTIONS - CALPERS CONTRIBUTIONS	WIRE	6,200.45
10016503827	07/28/2021	CALPERS 457 CONTRIBUTIONS	PERS 457 CONTRIBUTIONS - PAY PERIOD 2021-07-23	WIRE	22,701.48
1013843360	07/19/2021	CALIF SUI & ETT TAXES	PAYROLL TAXES - 2021 Q2 DE9	WIRE	2,168.43



Print Date: 08/03/2021

Payment Ratification Report

Cash Disbursements for 07/09/2021 through 07/29/2021

Check or Reference #	Payment Date	Paid to Vendor	Payment Description	Pmt Type	Payment Amount
10138433602	07/19/2021	CALIF SDI TAXES	PAYROLL TAXES - 2021 Q2 DE9	WIRE	6.45
20210709	07/13/2021	CALIF SDI TAXES	PAYROLL TAXES - PAY PERIOD 2021-07-09	WIRE	7,028.92
202107092	07/13/2021	FEDERAL TAX PAYMENTS	PAYROLL TAXES - PAY PERIOD 2021-07-09	WIRE	57,940.80
202107093	07/13/2021	FICA WITHHELD	PAYROLL TAXES - PAY PERIOD 2021-07-09	WIRE	17,287.30
202107094	07/13/2021	CALIF STATE TAXES	PAYROLL TAXES - PAY PERIOD 2021-07-09	WIRE	23,345.50
91750	07/29/2021	FEDERAL TAX PAYMENTS	PAYROLL TAXES - PAY PERIOD 2021-07-23	WIRE	58,750.06
917502	07/29/2021	FICA WITHHELD	PAYROLL TAXES - PAY PERIOD 2021-07-23	WIRE	17,878.37
917503	07/29/2021	CALIF STATE TAXES	PAYROLL TAXES - PAY PERIOD 2021-07-23	WIRE	24,840.05
917504	07/29/2021	CALIF SDI TAXES	PAYROLL TAXES - PAY PERIOD 2021-07-23	WIRE	7,146.71
VIRTUAL PAYMENT PROGRAM					
133	07/15/2021	BEST BEST AND KRIEGER	LEGAL SERVICES - JUNE 2021	VIRTUAL	512.20
134	07/15/2021	TOTAL CARE FAMILY MED CTR LE	PRE EMPLOYMENT & EMPLOYEE TESTING	VIRTUAL	345.00
135	07/22/2021	BOOT BARN INC.	BOOT PURCHASE	VIRTUAL	840.75

Reviewed By: 

Date: Aug 3, 2021






WESA 07.22.21 (Revised)

Final Audit Report

2021-08-04

Created:	2021-08-03
By:	Nicole Olson (nolson@evmwd.net)
Status:	Signed
Transaction ID:	CBJCHBCAABAAmO3ZaRczYjqcKbu9rVDiiHydq30TAmY7

"WESA 07.22.21 (Revised)" History

-  Document created by Nicole Olson (nolson@evmwd.net)
2021-08-03 - 7:42:36 PM GMT- IP address: 64.60.101.66
-  Document emailed to Teri Cardoza (tcardoza@evmwd.net) for signature
2021-08-03 - 7:44:52 PM GMT
-  Email viewed by Teri Cardoza (tcardoza@evmwd.net)
2021-08-04 - 0:18:22 AM GMT- IP address: 104.47.65.254
-  Document e-signed by Teri Cardoza (tcardoza@evmwd.net)
Signature Date: 2021-08-04 - 0:20:08 AM GMT - Time Source: server- IP address: 172.248.219.214
-  Agreement completed.
2021-08-04 - 0:20:08 AM GMT