

# WESA

## AGENDA

THE WATER EMPLOYEE SERVICES AUTHORITY (“WESA”)  
BOARD OF DIRECTORS  
REGULAR MEETING  
July 28, 2022  
4:00 PM

CALL TO ORDER AND ROLL CALL– Edmondson, Burke, Morris, Ryan, Williams

PLEDGE OF ALLEGIANCE AND INVOCATION

ADD-ON ITEMS

APPROVAL OF AGENDA

### PUBLIC COMMENT

*Any person may address the Board at this time upon any subject not identified on this Agenda, but within the jurisdiction of Water Employee Services Authority; however, any matter that requires action will be referred to staff for a report and action at a subsequent Board meeting. As to matters on the Agenda, an opportunity will be given to address the Board when the matter is considered.*

*Members of the public may make comments in-person, virtually, or submit a Public Comment Request Form located at <https://www.evmwd.com/wesa-publiccomment> no less than one hour prior to the posted start time of the meeting. Comments shall be made in an orderly manner and profanity, slanderous, or abusive language will not be tolerated. Please note, individuals have a limit of three (3) minutes to make comments and will have the opportunity when called upon by the presiding officer.*

I. Consider Adoption of a Resolution Reaffirming and Extending Findings and Determinations Under AB 3 61 for Continued Virtual Meetings

### II. CONSENT CALENDAR

*Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Calendar, it shall be removed so that it may be acted upon separately.*

#### A. Approval of:

1. Minutes of the Special Board Meeting of June 23, 2022
2. Payment Ratification Report
3. Side Letter of Agreement No. 1 Between the Water Employee Services Authority and the Water Employee Services Authority Employee's Association

### III. REPORTS

*Reports are placed on the Agenda to provide information to the Board and the public. There is no action called for in these items. The Board may engage in discussion on any report upon which specific subject matter is identified, but may not take any action other than to place the matter on a subsequent Agenda.*

- A. General Manager's Report
- B. Legal Counsel's Report

#### IV. DIRECTOR'S COMMENTS AND REQUESTS

*Directors' Comments concern Water Employee Services Authority business which may be of interest to the Board. They are placed on the Agenda to enable individual Board members to convey information to the Board and the public. There is no discussion or action required, other than to place the matter on a subsequent Agenda.*

#### V. ADJOURNMENT

*In the interest of public health and safety, this meeting will be conducted in accordance with provisions of the Brown Act and Assembly Bill 361. Participants who would like to join this meeting remotely can do so in one of the following ways:*

**For Online Participation:**

Go to: [www.zoom.us](http://www.zoom.us)  
Select Join a Meeting  
Enter Meeting ID: 837 0500 6332  
Meeting Password: 92530

**For Call-in Only:**

Call: (720) 707 2699  
Enter Meeting ID: 837 0500 6332  
Meeting Password: 92530

31315 Chaney Street, Lake Elsinore, CA  
Board Room

7/21/22 9:57 AM To request a disability-related modification or accommodation regarding agendas or attendance, contact Terese Quintanar, at (951) 674-3146, extension 8223 at least 48 hours before the meeting.

DATE: July 28, 2022

TO: Board of Directors

FROM: General Manager

**SUBJECT: RESOLUTION REAFFIRMING AND EXTENDING FINDINGS AND DETERMINATIONS UNDER AB 361 FOR CONTINUED VIRTUAL MEETINGS**

## **BACKGROUND**

The Ralph M. Brown Act (Gov. Code § 54950 et seq.) generally requires local agencies meeting via teleconference, including through other virtual or electronic means, to provide public access at each location in which members of the legislative body are teleconferencing. The Legislature enacted Assembly Bill 361 (AB 361), which amended Government Code section 54953 to allow local agencies to meet fully virtually during a proclaimed state of emergency if state or local officials have imposed or recommended measures to promote social distancing. Governor Newsom has issued a proclamation declaring a state of emergency due to the COVID-19 pandemic, pursuant to section 8625 of the California Emergency Services Act.

Board of Directors of the Water Employee Services Authority adopted Resolution No. 2021-04 on December 16, 2021 finding that the requisite conditions continue to exist for the legislative body of the Water Employee Services Authority to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953. Subsequently, the determination intentions to continue to promote social distancing has been reconsidered and extended no less than every thirty days since the initial determination. On June 23, 2022 the Board made the determination to extend the virtual protocol, adopting a resolution extending the findings and determinations for continued virtual meetings through July 23, 2022. Staff recommends adoption of the attached resolution at this time, further extending the use of virtual meetings through August 27, 2022.

## **RECOMMENDATION**

The General Manager and staff recommend that the Board of Directors:

1. Adopt a Resolution Reaffirming and Extending Findings and Determinations Under AB 361 For Continued Virtual Meetings.

**ENVIRONMENTAL WORK STATUS**

Not applicable.

**FISCAL IMPACT**

Not applicable.

Originated by: Terese Quintanar – Administration

Reviewed by: Terese Quintanar – Administration

Attachments:

Resolution

RESOLUTION 2022-09

RESOLUTION OF THE BOARD OF DIRECTORS OF  
THE WATER EMPLOYEE SERVICES AUTHORITY REAFFIRMING AND EXTENDING  
FINDINGS AND DETERMINATIONS  
UNDER AB 361 FOR CONTINUED VIRTUAL MEETINGS

WHEREAS, the Ralph M. Brown Act (Gov. Code § 54950 *et seq.*) generally requires local agencies meeting via teleconference, including through other virtual or electronic means, to provide public access at each location in which members of the legislative body are teleconferencing; and

WHEREAS, the Legislature recently enacted Assembly Bill 361 (AB 361), which amended Government Code section 54953 to allow local agencies to meet fully virtually during a proclaimed state of emergency if state or local officials have imposed or recommended measures to promote social distancing; and

WHEREAS, the Board of Directors finds that the Governor issued a proclamation declaring a state of emergency on March 4, 2020 due to the COVID-19 pandemic, pursuant to section 8625 of the California Emergency Services Act; and

WHEREAS, the Board of Directors of the Water Employee Services Authority adopted Resolution No. 2021-04 on December 16, 2021 finding that the requisite conditions continue to exist for the legislative body of the Water Employee Services Authority to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953, and has again reconsidered the circumstances of the state of emergency and finds that state or local officials continue to recommend measures to promote social distancing; and

WHEREAS, the Board of Directors has subsequently extended and reaffirmed the desires to continue to hold virtual meetings as directed by the Board pursuant to AB 361 and Government Code section 54953(e) since adopting Resolution No 2021-04 and desires to extend the provisions once again.

NOW THEREFORE BE IT RESOLVED, by the Board of Directors of the Water Employee Services Authority as follows:

1. The above recitals and true and correct and shall be the findings of the Water Employee Services Authority Board of Directors.
2. The Board of Directors shall be authorized to continue to meet virtually in accordance with Government Code section 54953(e) and without compliance with section 54953(b)(3).
3. This Resolution does not prevent or prohibit the Water Employee Services Authority from holding hybrid meetings (containing both virtual and in-person components) or from meeting in-person, provided such meetings comply with

AB 361 and with all state and local health orders. The Water Employee Services Authority shall comply with all rules established by the Board of Directors and/or the General Manger for attendance at meetings.

4. The Board of Directors shall take action to renew this Resolution every thirty days for as long as any state or local officials continue to recommend any measures to promote social distancing, but the Board of Directors may terminate the Resolution at any time. In the event that more than 30 days pass between regular Board meetings, the Board of Directors shall take action to renew this Resolution prior to taking any action or engaging in any deliberation or discussion in a virtual meeting; renewal of this Resolution may occur either at the beginning of the next regular meeting or at a special meeting called for such purposes. In the event this Resolution has lapsed, and the Board of Directors has not terminated it, any commission, committee or other Brown Act board of the Water Employee Services Authority shall be authorized to, and shall, make any required findings in order to meet virtually under AB 361.

APPROVED, ADOPTED AND SIGNED this 28th day of July 2022.

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Darcy M. Burke, President of the Board of  
Directors of the Water Employee Services  
Authority

ATTEST:

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Terese Quintanar, Secretary of the  
Board of Directors of  
Water Employee Services Authority

**MINUTES OF SPECIAL MEETING  
WATER EMPLOYEE SERVICES AUTHORITY (“WESA”)  
BOARD OF DIRECTORS  
THURSDAY, JUNE 23, 2022  
2:00 P.M.**

The Special Meeting of the Board of Directors of Water Employee Services Authority was held at its principal offices at 31315 Chaney Street, Lake Elsinore, California with a remote public participation option (teleconference, through a call-in number clearly noted on the meeting Agenda) posted in accordance with the Brown Act.

Directors Present

Darcy M. Burke, President  
Chance Edmondson  
Phil Williams  
Harvey Ryan

Director Absent

Andy Morris, Vice President

Staff Present

Greg Thomas, General Manager  
Jim Gilpin, General Counsel  
Terese Quintanar, Secretary  
Ganesh Krishnamurthy, Assistant General Manager – Eng. and Operations  
Christy Gonzalez, Deputy Board Secretary/Executive Assistant  
Christina Ramirez, Executive Assistant  
Darryn Flexman, Interim Director of Information Technology  
Jase Warner, Director of Operations  
Jennifer Dancho, Director of Human Resources  
Margie Armstrong, Director of Strategic Programs  
Greg Morrison, Government Relations Officer  
Tim Collie, Water Operations Manager  
Parag Kalaria, Water Resources Manager  
David Smith, Maintenance Manager  
Scott Thompson, Accounting Manager  
Matt Bates, Engineering Manager  
Kelia Jones, Engineering Project Coordinator  
Haley Munson, Community Affairs Specialist  
Eric Laidlaw, Mechanical Technician II

Public

Adam Bauer, Feldman Rolapp & Associates

**CALL TO ORDER**

The meeting was called to order by President Burke at 2:00 p.m.

**APPROVAL OF AGENDA**

A motion was made by Director Edmondson, seconded by Director Ryan, and carried unanimously to approve the Agenda as presented.

**PUBLIC COMMENT**

The meeting was opened to public comment and there were none. Opportunity for the public to relay interest in making a public comment was offered throughout the meeting.

**ITEM I. CONSENT CALENDAR**

*Resolution No. 2022-08*

- A. Approval of:
  - 1. Minutes of the Regular Board Meeting of June 9, 2022
  - 2. Payment Ratification Report
  - 3. Resolution Reaffirming and Extending Findings and Determinations Under AB 361 for Continued Virtual Meetings (*Reso. No. 2022-08*)

A motion was made by Director Ryan, seconded by Director Edmondson, and carried unanimously to:

- 1. Approve the Consent Calendar as presented.***

**ITEM II. REPORTS**

A. General Manager's Report  
Mr. Thomas had nothing to report.

B. Legal Counsel's Report  
Mr. Gilpin had nothing to report.

**ITEM III. DIRECTOR'S COMMENTS AND REQUESTS**

There were none.



**ITEM IV. ADJOURNMENT**

There being no further business, the meeting was adjourned at 2:02 p.m.

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Darcy M. Burke, President of the  
Board of Directors of the  
Water Employee Services Authority

ATTEST:

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Terese Quintanar, Board Secretary  
to the Board of Directors of the  
Water Employee Services Authority

## Payment Ratification Report

Cash Disbursements for 06/10/2022 through 07/28/2022

Check or Reference #	Payment Date	Paid to Vendor	Payment Description	Pmt Type	Payment Amount
<b>ACH</b>					
2486	06/16/2022	EMPLOYEE ASSOCIATION	EMPLOYEE ASSOCIATION DUES PPE 06-10-2022	ACH	1,692.00
2487	06/16/2022	ISOLVED BENEFIT SERVICES	EE FSA MEDICAL PPE 06-10-2022	ACH	4,412.91
2488	06/16/2022	MANAGEMENT TEAM ASSOCIATION	MANAGEMENT TEAM ASSOCIATION DUES PPE 06-10-2022	ACH	315.00
2489	06/23/2022	EVANS, SUSIE	REFUND ON VOL LIFE INSURANCE	ACH	31.20
2490	06/23/2022	ISOLVED BENEFIT SERVICES	FBA MONTHLY ADMIN MAY 2022	ACH	244.85
2491	06/23/2022	US BANK	VIRTUAL PAYMENT PROGRAM JUN 2022	ACH	7,435.68
2492	06/23/2022	MSDS ONLINE	MSDS DATABASE SUBSCRIPTION	ACH	2,499.00
2493	06/30/2022	COMPLETE GYM SOLUTIONS LLC	EQUIPMENT RENTAL JUNE 2022	ACH	1,201.69
2494	06/30/2022	EMPLOYEE ASSOCIATION	EMPLOYEE ASSOCIATION DUES PPE 06-24-2022	ACH	1,692.00
2495	06/30/2022	ISOLVED BENEFIT SERVICES	EE FSA MEDICAL PPE 06-24-2022	ACH	4,401.37
2496	06/30/2022	MANAGEMENT TEAM ASSOCIATION	MANAGEMENT TEAM ASSOCIATION DUES PPE 06-24-2022	ACH	300.00
2497	07/14/2022	EMPLOYEE ASSOCIATION	EMPLOYEE ASSOCIATION DUES PPE 07-08-2022	ACH	1,692.00
2498	07/14/2022	ISOLVED BENEFIT SERVICES	EE FSA MEDICAL PPE 07-08-2022	ACH	4,291.75
2499	07/14/2022	MANAGEMENT TEAM ASSOCIATION	MANAGEMENT TEAM ASSOCIATION DUES PPE 07-08-2022	ACH	300.00
2500	07/14/2022	US BANK	P CARD PURCHASES JUN 2022	ACH	31,743.43
<b>CHECKS</b>					
138946	06/16/2022	AFLAC INSURANCE GROUP	AFLAC PRETAX GROUP INSURANCE PPE 06-10-2022	CHECK	203.57
138947	06/16/2022	AFLAC	AFLAC PRETAX GROUP INSURANCE PPE 06-10-2022	CHECK	995.80
138948	06/16/2022	EMPLOYMENT DEVELOPMENT DEPT	CONFIDENTIAL GARNISHMENT	CHECK	75.00
138949	06/16/2022	PERSONAL DISBURSEMENT	CONFIDENTIAL GARNISHMENT	CHECK	637.62
138950	06/16/2022	INDUSTRIAL SAFETY PROFESSIONALS, INC	QUANTITATIVE RESPIRATORY FIT TESTING	CHECK	350.00
138951	06/16/2022	LEGALSHIELD	PRE PAID LEGAL SERVICE PPE 06-10-2022	CHECK	14.72
138952	06/16/2022	LINCOLN FINANCIAL GROUP	EMPLOYEE 457 CONTRIBUTIONS PPE 06-10-2022	CHECK	550.00
138953	06/16/2022	LINCOLN NATL LIFE INS COMP	VOLUNTARY LIFE INSURANCE PPE 06-10-2022	CHECK	1,647.30
138954	06/16/2022	VOID PAYMENT	VOID PAYMENT	CHECK	0.00
138955	06/16/2022	NATIONWIDE	EMPLOYEE 457 CONTRIBUTIONS PPE 06-10-2022	CHECK	2,134.86
138956	06/16/2022	PETTY CASH	REPLENISHMENT OF PETTY CASH MAY 2022	CHECK	73.69
138957	06/16/2022	STATE DISBURSEMENT UNIT	CONFIDENTIAL GARNISHMENT	CHECK	197.53
138958	06/16/2022	STATE DISBURSEMENT UNIT	CONFIDENTIAL GARNISHMENT	CHECK	222.00
138959	06/16/2022	STATE DISBURSEMENT UNIT	CONFIDENTIAL GARNISHMENT	CHECK	222.11
138960	06/16/2022	STATE DISBURSEMENT UNIT	CONFIDENTIAL GARNISHMENT	CHECK	111.69
138961	06/16/2022	STATE DISBURSEMENT UNIT	CONFIDENTIAL GARNISHMENT	CHECK	110.76
138962	06/16/2022	STATE WATER RESOURCES CONTROL	CERTIFICATION RENEWAL	CHECK	70.00
138963	06/16/2022	VANTAGEPOINT TRANSFER AGENTS	EA RHS CONTRIBUTIONS FOR PPE 06-10-2022	CHECK	2,284.92

## Payment Ratification Report

Cash Disbursements for 06/10/2022 through 07/28/2022

Check or Reference #	Payment Date	Paid to Vendor	Payment Description	Pmt Type	Payment Amount
138964	06/16/2022	VANTAGEPOINT TRANSFER AGENTS	MTA RHS CONTRIBUTIONS FOR PPE 06-10-2022	CHECK	2,374.44
138965	06/23/2022	VOID PAYMENT	VOID PAYMENT	CHECK	0.00
138966	06/23/2022	ELSINORE VALLEY MWD	HR RENT FOR JUNE 2022	CHECK	632.00
138967	06/23/2022	LINCOLN NATL LIFE INS COMP	LIFE/AD&D/LTD INSURANCE JUNE 2022	CHECK	10,823.53
138968	06/30/2022	AFLAC INSURANCE GROUP	AFLAC PRETAX GROUP INSURANCE PPE 06-24-2022	CHECK	203.57
138969	06/30/2022	AFLAC	AFLAC PRETAX GROUP INSURANCE PPE 06-24-2022	CHECK	995.80
138970	06/30/2022	EMPLOYMENT DEVELOPMENT DEPT	CONFIDENTIAL GARNISHMENT	CHECK	75.00
138971	06/30/2022	PERSONAL DISBURSEMENT	CONFIDENTIAL GARNISHMENT	CHECK	508.19
138972	06/30/2022	LEGALSHIELD	PRE PAID LEGAL SERVICE PPE 06-24-2022	CHECK	14.72
138973	06/30/2022	LINCOLN FINANCIAL GROUP	EMPLOYEE 457 CONTRIBUTIONS PPE 06-24-2022	CHECK	550.00
138974	06/30/2022	LINCOLN NATL LIFE INS COMP	VOLUNTARY LIFE INSURANCE PPE 06-24-2022	CHECK	1,633.26
138975	06/30/2022	NATIONWIDE	EMPLOYEE 457 CONTRIBUTIONS PPE 06-24-2022	CHECK	2,134.86
138976	06/30/2022	STATE DISBURSEMENT UNIT	CONFIDENTIAL GARNISHMENT	CHECK	197.53
138977	06/30/2022	STATE DISBURSEMENT UNIT	CONFIDENTIAL GARNISHMENT	CHECK	222.00
138978	06/30/2022	STATE DISBURSEMENT UNIT	CONFIDENTIAL GARNISHMENT	CHECK	222.11
138979	06/30/2022	STATE DISBURSEMENT UNIT	CONFIDENTIAL GARNISHMENT	CHECK	111.69
138980	06/30/2022	STATE DISBURSEMENT UNIT	CONFIDENTIAL GARNISHMENT	CHECK	110.76
138981	06/30/2022	STATE DISBURSEMENT UNIT	CONFIDENTIAL GARNISHMENT	CHECK	76.91
138982	06/30/2022	STATE WATER RESOURCES CONTROL	CERTIFICATION RENEWAL	CHECK	60.00
138983	06/30/2022	STATE WATER RESOURCES CONTROL	CERTIFICATION RENEWAL	CHECK	80.00
138984	06/30/2022	VANTAGEPOINT TRANSFER AGENTS	RHS CONTRIBUTIONS EA PPE 06-24-2022	CHECK	2,284.92
138985	06/30/2022	VANTAGEPOINT TRANSFER AGENTS	RHS CONTRIBUTIONS MTA PPE 06-24-2022	CHECK	2,262.90
138986	07/07/2022	ACWA JOINT POWERS INS AUTH	HEALTH VISION COVERAGE FOR JUL 2022	CHECK	190,402.65
138987	07/07/2022	ACWA JOINT POWERS INS AUTH	WORKER'S COMP PREMIUM 04/01/22 - 06/30/22	CHECK	81,463.48
138988	07/07/2022	CYPRESS DENTAL ADMINISTRATORS	DENTAL COVERAGE FOR JUL 2022	CHECK	21,612.06
138989	07/07/2022	VOID PAYMENT	VOID PAYMENT	CHECK	0.00
138990	07/07/2022	OATES, DAVID E	TRAVEL EXPENSE REIMBURSEMENT	CHECK	172.03
138991	07/07/2022	VOID PAYMENT	VOID PAYMENT	CHECK	0.00
138992	07/14/2022	ACWA JOINT POWERS INS AUTH	PROPERTY PROGRAM RENEWAL 07/01/22-06/30/23	CHECK	500.00
138993	07/14/2022	AFLAC INSURANCE GROUP	AFLAC PRETAX GROUP INSURANCE PPE 07-08-2022	CHECK	203.57
138994	07/14/2022	AFLAC	AFLAC PRETAX GROUP INSURANCE PPE 07-08-2022	CHECK	995.80
138995	07/14/2022	EMPLOYMENT DEVELOPMENT DEPT	CONFIDENTIAL GARNISHMENT	CHECK	75.00
138996	07/14/2022	FLORES, FLAVIANO	BOOT REIMBURSEMENT	CHECK	300.00
138997	07/14/2022	PERSONAL DISBURSEMENT	CONFIDENTIAL GARNISHMENT	CHECK	508.19
138998	07/14/2022	LEGALSHIELD	PRE PAID LEGAL SERVICE PPE 07-08-2022	CHECK	14.72

## Payment Ratification Report

Cash Disbursements for 06/10/2022 through 07/28/2022

Check or Reference #	Payment Date	Paid to Vendor	Payment Description	Pmt Type	Payment Amount
138999	07/14/2022	LINCOLN FINANCIAL GROUP	EMPLOYEE 457 CONTRIBUTIONS PPE 07-08-2022	CHECK	550.00
139000	07/14/2022	LINCOLN NATL LIFE INS COMP	LINCOLN SUPPLEMENTAL LIFE INSURANCE	CHECK	14.04
139001	07/14/2022	LINCOLN NATL LIFE INS COMP	VOLUNTARY LIFE INSURANCE PPE 07-08-2022	CHECK	1,673.58
139002	07/14/2022	LINCOLN NATL LIFE INS COMP	LIFE/AD&D/LTD INSURANCE JUL 2022	CHECK	10,800.17
139003	07/14/2022	LINKED IN	LINKEDIN RECRUITER ANNUAL ACCOUNT	CHECK	20,250.00
139004	07/14/2022	NATIONWIDE	EMPLOYEE 457 CONTRIBUTIONS PPE 07-08-2022	CHECK	2,134.86
139005	07/14/2022	PETTY CASH	REPLENISHMENT OF PETTY CASH JUN 2022	CHECK	21.98
139006	07/14/2022	SORIA, MARTIN	BOOT REIMURSEMENT	CHECK	300.00
139007	07/14/2022	STATE DISBURSEMENT UNIT	CONFIDENTIAL GARNISHMENT	CHECK	197.53
139008	07/14/2022	STATE DISBURSEMENT UNIT	CONFIDENTIAL GARNISHMENT	CHECK	222.00
139009	07/14/2022	STATE DISBURSEMENT UNIT	CONFIDENTIAL GARNISHMENT	CHECK	222.11
139010	07/14/2022	STATE DISBURSEMENT UNIT	CONFIDENTIAL GARNISHMENT	CHECK	111.69
139011	07/14/2022	STATE DISBURSEMENT UNIT	CONFIDENTIAL GARNISHMENT	CHECK	110.76
139012	07/14/2022	STATE DISBURSEMENT UNIT	CONFIDENTIAL GARNISHMENT	CHECK	76.91
139013	07/14/2022	STATE WATER RESOURCES CONTROL	CERTIFICATION RENEWAL	CHECK	90.00
139014	07/14/2022	STATE WATER RESOURCES CONTROL	CERTIFICATION RENEWAL	CHECK	90.00
139015	07/14/2022	VANTAGEPOINT TRANSFER AGENTS	RHS CONTRIBUTIONS EA PPE 2022-07-08	CHECK	2,273.38
139016	07/14/2022	VANTAGEPOINT TRANSFER AGENTS	RHS CONTRIBUTIONS MTA PPE 2022-07-08	CHECK	2,262.90
<b>WIRE TRANSFERS</b>					
0083656032	07/14/2022	CALIF STATE TAXES	PAYROLL TAXES - PAY PERIOD 2022-07-14	WIRE	4,435.18
00836560322	07/14/2022	CALIF SDI TAXES	PAYROLL TAXES - PAY PERIOD 2022-07-14	WIRE	509.53
1000016803944	06/17/2022	CALPERS RETIREMENT CONTRIBUTIONS	PERS CONTRIBUTIONS - PAY PERIOD 2022-06-10	WIRE	124,287.61
1000168039442	06/17/2022	CALPERS SURVIVOR - EMPLOYEE	PERS CONTRIBUTIONS - PAY PERIOD 2022-06-10	WIRE	153.45
1000016803966	06/29/2022	CALPERS SURVIVOR - EMPLOYEE	PERS CONTRIBUTIONS - PAY PERIOD 2022-06-24	WIRE	152.52
1000168039662	06/29/2022	CALPERS RETIREMENT CONTRIBUTIONS	PERS CONTRIBUTIONS - PAY PERIOD 2022-06-24	WIRE	122,453.68
1000016803996	06/17/2022	CALPERS RETIREMENT CONTRIBUTIONS	PERS CONTRIBUTIONS - PAY PERIOD 2022-06-15	WIRE	351.10
1000016832526	07/13/2022	CALPERS RETIREMENT CONTRIBUTIONS	PERS CONTRIBUTIONS - PAY PERIOD 2022-07-08	WIRE	120,858.19
1000168325262	07/13/2022	CALPERS SURVIVOR - EMPLOYEE	PERS CONTRIBUTIONS - PAY PERIOD 2022-07-08	WIRE	150.66
1000016839039	06/16/2022	PERS 457- ROTH CONTRIBUTIONS	PERS 457 CONTRIBUTIONS - PPE 2022-06-10	WIRE	2,338.47
1000168390392	06/16/2022	CALPERS 457 CONTRIBUTIONS	PERS 457 CONTRIBUTIONS - PPE 2022-06-10	WIRE	26,939.36
1000016840842	06/22/2022	CALPERS SURVIVOR - EMPLOYER	1959 SURVIVOR BILLING ER CONTRIBUTIONS FOR FY 21-22	WIRE	9,423.50
1000016847719	06/29/2022	PERS 457- ROTH CONTRIBUTIONS	PERS 457 CONTRIBUTIONS - PAY PERIOD 2022-06-24	WIRE	2,338.47
1000168477192	06/29/2022	CALPERS 457 CONTRIBUTIONS	PERS 457 CONTRIBUTIONS - PAY PERIOD 2022-06-24	WIRE	22,071.88
1000016853463	07/12/2022	CALPERS MONTHLY UNFUNDED LIAB	CALPERS ANNUAL UAL PREPAYMENT FY 22-23	WIRE	2,804,204.00

## Payment Ratification Report

Cash Disbursements for 06/10/2022 through 07/28/2022

Check or Reference #	Payment Date	Paid to Vendor	Payment Description	Pmt Type	Payment Amount
1000016869508	07/13/2022	PERS 457- ROTH CONTRIBUTIONS	PERS 457 CONTRIBUTIONS - PAY PERIOD 2022-07-08	WIRE	2,338.47
1000168695082	07/13/2022	CALPERS 457 CONTRIBUTIONS	PERS 457 CONTRIBUTIONS - PAY PERIOD 2022-07-08	WIRE	22,413.29
1008112992	06/29/2022	CALIF STATE TAXES	PAYROLL TAXES - PAY PERIOD 2022-06-24	WIRE	28,560.27
10081129922	06/29/2022	CALIF SDI TAXES	PAYROLL TAXES - PAY PERIOD 2022-06-24	WIRE	7,267.13
1020779872	07/12/2022	CALIF STATE TAXES	PAYROLL TAXES - PAY PERIOD 2022-07-07	WIRE	1,031.52
10207798722	07/12/2022	CALIF SDI TAXES	PAYROLL TAXES - PAY PERIOD 2022-07-07	WIRE	129.80
1841841504	06/16/2022	CALIF STATE TAXES	PAYROLL TAXES - PAY PERIOD 2022-06-10	WIRE	30,087.75
18418415042	06/16/2022	CALIF SDI TAXES	PAYROLL TAXES - PAY PERIOD 2022-06-10	WIRE	7,644.10
1867693408	07/12/2022	CALIF STATE TAXES	PAYROLL TAXES - PAY PERIOD 2022-07-08	WIRE	27,142.49
18676934082	07/12/2022	CALIF SDI TAXES	PAYROLL TAXES - PAY PERIOD 2022-07-08	WIRE	7,143.92
23301	07/12/2022	FEDERAL TAX PAYMENTS	PAYROLL TAXES - PAY PERIOD 2022-07-07	WIRE	2,920.44
233012	07/12/2022	FICA WITHHELD	PAYROLL TAXES - PAY PERIOD 2022-07-07	WIRE	342.22
23334	07/12/2022	FICA WITHHELD	PAYROLL TAXES - PAY PERIOD 2022-07-08	WIRE	18,913.41
233342	07/12/2022	FEDERAL TAX PAYMENTS	PAYROLL TAXES - PAY PERIOD 2022-07-08	WIRE	64,279.04
43563	07/14/2022	FEDERAL TAX PAYMENTS	PAYROLL TAXES - PAY PERIOD 2022-07-14	WIRE	11,271.19
435632	07/14/2022	FICA WITHHELD	PAYROLL TAXES - PAY PERIOD 2022-07-14	WIRE	1,343.32
62683	06/16/2022	FEDERAL TAX PAYMENTS	PAYROLL TAXES - PAY PERIOD 2022-06-10	WIRE	72,885.28
626832	06/16/2022	FICA WITHHELD	PAYROLL TAXES - PAY PERIOD 2022-06-10	WIRE	20,152.63
91219	06/29/2022	FEDERAL TAX PAYMENTS	PAYROLL TAXES - PAY PERIOD 2022-06-24	WIRE	67,878.06
912192	06/29/2022	FICA WITHHELD	PAYROLL TAXES - PAY PERIOD 2022-06-24	WIRE	19,158.81
<b>VIRTUAL PAYMENT PROGRAM</b>					
204	06/16/2022	TOTAL CARE FAMILY MED CTR LE	PRE-EMPLOYMENT & EMPLOYEE TESTING	VIRTUAL	409.00
205	06/23/2022	BOOT BARN INC.	BOOT PURCHASE	VIRTUAL	593.60
206	06/23/2022	CINTAS CORPORATION	UNIFORMS	VIRTUAL	512.74
207	06/30/2022	BOOT BARN INC.	BOOT PURCHASE	VIRTUAL	433.80
208	06/30/2022	CINTAS CORPORATION	UNIFORMS	VIRTUAL	539.82
209	07/07/2022	CINTAS CORPORATION	UNIFORMS	VIRTUAL	194.07
210	07/07/2022	TOTAL CARE FAMILY MED CTR LE	PRE-EMPLOYMENT & EMPLOYEE TESTING JUN 2022	VIRTUAL	310.00

Reviewed By: 

Date: 7/15/2022



DATE: July 28, 2022

TO: Board of Directors

FROM: General Manager

**SUBJECT: CONSIDER APPROVAL OF SIDE LETTER OF AGREEMENT NO. 1 BETWEEN THE WATER EMPLOYEE SERVICES AUTHORITY AND THE WATER EMPLOYEE SERVICES AUTHORITY EMPLOYEE'S ASSOCIATION**

## **BACKGROUND**

In February 2022, the Water Employee Services Authority (WESA) and the WESA Employee's Association (EA) ratified the current Memorandum of Understanding (MOU), effective January 1, 2022 through December 31, 2024. After implementation of the terms specified in the MOU, EA members have requested an additional consideration for Section 23, as it relates specifically to overtime premiums. Currently, EA employees are permitted to convert overtime hours earned to compensatory time off (CTO), up to a maximum of 80 hours. The EA has requested that standby overtime hours worked be included in this provision.

Side Letter No. 1 to the WESA EA MOU is being presented for consideration of approval of the following:

**"This side letter is to the referenced Memorandum of Understanding (MOU), effective January 1, 2022 to December 31, 2024, and amends Article V, Section 23, subd. D., *in italics*, as follows:**

### **Section 23. Overtime Premiums**

**D.) Employees shall have the right to receive compensatory time off (CTO) in lieu of overtime pay, *including overtime accrued working standby*, on a dollar-for-dollar basis, at the employee's discretion. The employee must notify Human Resources of this request in writing by the last Friday of the pay period in which the overtime/standby overtime is earned."**

This change will allow EA employees to convert earned standby overtime hours to CTO, in addition to earned overtime hours, with no changes to maximum accruals or any other accrual provisions. Adding this benefit for EA employees will result in little to no additional costs for the District. The administration of this additional process will be minimal and therefore not anticipated to have any measurable cost impact.

## **RECOMMENDATION**

The General Manager and staff recommend that the Board of Directors:

1. Approve the Side Letter No. 1 to the WESA EA MOU

## **ENVIRONMENTAL WORK STATUS**

Not applicable.

## **FISCAL IMPACT**

Not applicable.

Originated by: J. Dancho – HR

Reviewed by: Terese Quintanar – Administration

Attachments:

Side Letter of Agreement No. 1 Between Water Employee Services Authority and the Water Employee Services Authority Employee's Association

**SIDE LETTER OF AGREEMENT BETWEEN WATER EMPLOYEE SERVICES AUTHORITY AND THE WATER EMPLOYEE SERVICES AUTHORITY EMPLOYEE'S ASSOCIATION**

This Side Letter Agreement to the Memorandum of Understanding (“MOU”) between Water Employee Services Authority (“WESA”) and The Water Employee Services Authority Employee's Association (“EA’), effective January 1, 2022 to December 31, 2024, amends Article V, Section 23, subd, D., *in italics*, as follows:

Section 23. Overtime Premiums

D.) Employees shall have the right to receive compensatory time off (CTO) in lieu of overtime pay, *including overtime pay accrued working standby*, on a dollar-for-dollar basis, at the employee’s discretion. The employee must notify Human Resources of this request in writing by the last Friday of the pay period in which the overtime is earned.

This side letter agreement is executed as an integral part of the MOU. Except as herein modified, the aforesaid MOU shall remain in full force and effect during the remainder of its term.

\_\_\_\_\_  
Jesus Barron  
President, WESA EA

\_\_\_\_\_  
Darcy M. Burke  
President, WESA Board of Directors

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date