

WESA

AGENDA

THE WATER EMPLOYEE SERVICES AUTHORITY ("WESA")
BOARD OF DIRECTORS
REGULAR MEETING
May 14, 2020
4:00 PM

CALL TO ORDER AND ROLL CALL– McBride, Burke, Morris, Ryan, Williams

PLEDGE OF ALLEGIANCE AND INVOCATION

ADD-ON ITEMS

APPROVAL OF AGENDA

PUBLIC COMMENT

Any person may address the Board at this time upon any subject not identified on this Agenda, but within the jurisdiction of Water Employee Services Authority; however, any matter that requires action will be referred to staff for a report and action at a subsequent Board meeting. As to matters on the Agenda, an opportunity will be given to address the Board when the matter is considered.

I. CONSENT CALENDAR

A. Approval of:

1. Minutes of the Regular Board Meeting of April 23, 2020
2. Demands

II. REPORTS

- A. General Manager's Report
- B. Legal Counsel's Report

III. DIRECTOR'S COMMENTS AND REQUESTS

Directors' Comments concern Water Employee Services Authority business which may be of interest to the Board. They are placed on the Agenda to enable individual Board members to convey information to the Board and the public. There is no discussion or action required, other than to place the matter on a subsequent Agenda.

IV. ADJOURNMENT

Members of the public may listen, observe and provide public comment telephonically by calling the following number:

(213) 306-3065

[Meeting Number \(Access Code\): 291 441 816](#)

Meeting Password: 92530

Or participants may join the meeting online by visiting the following website:

www.webex.com

Select Join and enter the following:

[Meeting Number \(Access Code\): 291 441 816](#)

Meeting Password: 92530

31315 Chaney Street, Lake Elsinore, CA

Board Room

5/7/20 12:53 PM To request a disability-related modification or accommodation regarding agendas or attendance, contact Terese Quintanar, at (951) 674-3146, extension 8223 at least 48 hours before the meeting.

**MINUTES OF REGULAR MEETING
WATER EMPLOYEE SERVICES AUTHORITY (“WESA”)
BOARD OF DIRECTORS
THURSDAY, APRIL 23, 2020
4:00 P.M.**

The Regular Meeting of the Board of Directors of Water Employee Services Authority was held via teleconference, through a call-in number clearly noted on the meeting Agenda, posted in accordance with the Brown Act.

Directors Present

Andy Morris, President
Phil Williams, Vice President
Darcy M. Burke, Treasurer
Jared McBride
Harvey R. Ryan

Staff Present

Greg Thomas, General Manager
Steve Anderson, Legal Counsel
Terese Quintanar, District Secretary/Administrative Services Supervisor
Robert Hartwig, Treasurer
Ganesh Krishnamurthy, Assistant General Manager – Eng. and Ops.
Christy Gonzalez, Deputy Board Secretary/Executive Assistant
Susie Evans, Sr. Executive Assistant
Christina Ramirez, Executive Assistant
Skyler Munson, Executive Assistant
Jim Ollerton, Director of Information Technology
Margie Armstrong, Director of Strategic Programs
Jason Dafforn, Director of Engineering and Water Resources
Jase Warner, Director of Operations
Jennifer Dancho, Director of Human Resources and Safety
Greg Morrison, Government Relations Officer
Matthew Bates, Engineering Manager
Dennis McBride, Wastewater Operations Manager
Tim Collie, Water Operations Manager
Parag Kalaria, Water Resources Manager
Christina Henry, Community Relations Manager
Bonnie Woodrome, Community Affairs Supervisor
AJ Rivera, Purchasing Manager

Others Present

Rajeev Chhibber
Public

CALL TO ORDER

The meeting was called to order by President Morris at 4:00 p.m.

APPROVAL OF AGENDA

A motion was made by Director Williams, seconded by Director Burke and carried unanimously to approve the Agenda as presented.

PUBLIC COMMENTS

The meeting was opened to public comments for anyone on the teleconference and in the room and there were none.

ITEM I. CONSENT CALENDAR

- A. Approval of:
 - 1. Minutes of the Regular Board Meeting of April 9, 2020
 - 2. Demands

A motion was made by Director Ryan, seconded by Director Williams and carried unanimously to:

- 1. Approve the Consent Calendar as presented.***

ITEM II. REPORTS

- A. General Manager's Report
Mr. Thomas had nothing to report.
- B. Legal Counsel's Report
Steve Anderson had nothing to report.

ITEM III. DIRECTORS' COMMENTS

There were none.

ITEM IV. ADJOURNMENT

There being no further business, the meeting was adjourned at 4:04 p.m.

Andy Morris, President of the
Board of Directors of the
Water Employee Services Authority

ATTEST:

Terese Quintanar, Board Secretary
to the Board of Directors of the
Water Employee Services Authority



Print Date: 05/05/2020

AP Disbursement Report

Cash Disbursements for 04/15/2020 through 05/14/2020

Check or Reference #	Payment Date	Paid to Vendor	Payment Description	Interim Justification	Pmt Type	Payment Amount
INTERIMS						
2081	04/23/2020	EMPLOYEE ASSOCIATION	EMPLOYEE ASSOC DUES	EMP DED-ASSOC DUES	ACH	1,782.00
2082	04/23/2020	INFINISOURCE	EE- FSA MEDICAL	EMP DED-ADDT'L COVERAGE	ACH	4,658.93
2083	04/23/2020	INFINISOURCE	MONTHLY ADMINISTRATIVE SERVICE	DUE 05/01/2020	ACH	233.05
2084	04/23/2020	MANAGEMENT TEAM ASSOCIATION	MTA DUES	EMP DED-MTA DUES	ACH	270.00
136973	04/16/2020	ACWA JOINT POWERS INS AUTH	HEALTH/VISION COVERAGE FOR MAY 2020	DUE UPON RECEIPT	CHECK	159,905.05
136974	04/16/2020	CIGNA HEALTH AND LIFE INS.	MEDICAL COVERAGE FOR APR 2020	DUE UPON RECEIPT	CHECK	85,641.16
136975	04/16/2020	CINTAS CORPORATION	UNIFORMS	DUE 04/19/2020	CHECK	895.27
136976	04/16/2020	CYPRESS DENTAL ADMINISTRATORS	DENTAL COVERAGE FOR MAY 2020	DUE UPON RECEIPT	CHECK	19,689.88
136977	04/16/2020	SALGADO, JOSEPH	COMPUTER PURCHASE	EMPLOYEE REIMBURSEMENT	CHECK	1,417.74
136978	04/23/2020	AFLAC	AFLAC P/T-GROUP POLICY	EMP DED-ADDT'L COVERAGE	CHECK	963.82
136979	04/23/2020	AFLAC INSURANCE GROUP	AFLAC P/T GROUP POLICY	EMP DED-ADDT'L COVERAGE	CHECK	187.97
136980	04/23/2020	CINTAS CORPORATION	UNIFORMS	DUE 04/26/2020	CHECK	659.82
136981	04/23/2020	COMPLETE GYM SOLUTIONS, LLC	EQUIPMENT RENTAL	DUE UPON RECEIPT	CHECK	1,190.64
136982	04/23/2020	EMPLOYMENT DEVELOPMENT DEPT	CONFIDENTIAL GARNISHMENT	GARNISHMENT	CHECK	75.00
136983	04/23/2020	LEGALSHIELD	PREPAID LEGAL SERVICES	EMP DED-ADDT'L COVERAGE	CHECK	26.68
136984	04/23/2020	LINCOLN FINANCIAL GROUP	LINCOLN NATIONAL 457	EMP DED-ADDT'L COVERAGE	CHECK	679.35
136985	04/23/2020	LINCOLN NATL LIFE INS COMP	VOL. LIFE INSURANCE	EMP DED-ADDT'L COVERAGE	CHECK	1,393.38
136986	04/23/2020	NATIONWIDE	NATIONWIDE 457	EMP DED-ADDT'L COVERAGE	CHECK	2,213.75
136987	04/23/2020	RIVERSIDE COUNTY SHERIFF'S OFF	CONFIDENTIAL GARNISHMENT	GARNISHMENT	CHECK	100.00
136988	04/23/2020	STATE DISBURSEMENT UNIT	CONFIDENTIAL GARNISHMENT	GARNISHMENT	CHECK	222.11
136989	04/23/2020	STATE DISBURSEMENT UNIT	CONFIDENTIAL GARNISHMENT	GARNISHMENT	CHECK	158.30
136990	04/23/2020	STATE DISBURSEMENT UNIT	CONFIDENTIAL GARNISHMENT	GARNISHMENT	CHECK	222.00
136991	04/23/2020	STATE DISBURSEMENT UNIT	CONFIDENTIAL GARNISHMENT	GARNISHMENT	CHECK	502.15
136992	04/23/2020	STATE DISBURSEMENT UNIT	CONFIDENTIAL GARNISHMENT	GARNISHMENT	CHECK	197.53
136993	04/23/2020	STATE WATER RESOURCES CONTROL	CERTIFICATION RENEWAL	DUE UPON RECEIPT	CHECK	105.00
136994	04/23/2020	TX CHILD SUPPORT SDU	CONFIDENTIAL GARNISHMENT	GARNISHMENT	CHECK	287.54
136995	04/23/2020	UNITED WAY	UNITED WAY CONTRIBUTIOIN	EMP DED-DONATIONS	CHECK	119.00
136996	04/30/2020	BANK OF AMERICA	BUSINESS CREDIT CARD	DUE 05/04/2020	CHECK	4,851.03
136997	04/30/2020	ELSINORE VALLEY MWD	HR RENT FOR APRIL 2020	DUE 05/10/2020	CHECK	532.00



Print Date: 05/05/2020

AP Disbursement Report

Cash Disbursements for 04/15/2020 through 05/14/2020

Check or Reference #	Payment Date	Paid to Vendor	Payment Description	Interim Justification	Pmt Type	Payment Amount
DEMAND REGISTER						
136998	05/14/2020	BOOT BARN INC.	BOOTS		CHECK	461.48
137003	05/14/2020	STATE WATER RESOURCES CONTROL	CERTIFICATION RENEWAL		CHECK	60.00
WIRE TRANSFERS						
1001548380	04/22/2020	457	PERS 457 FOR PPE 20200417		WIRE	20,188.36
1512407584	04/22/2020	STAT	PAYROLL TAXES FOR PPE 20200417		WIRE	27,726.47
15124075841	04/22/2020	SDI	PAYROLL TAXES FOR PPE 20200417		WIRE	6,326.98
1755282464	04/23/2020	SUI	2020 Q1 PAYROLL TAX PMT		WIRE	48,230.53
17552824641	04/23/2020	STAT	2020 Q1 PAYROLL TAX PMT		WIRE	979.75
17552824642	04/23/2020	SDI	2020 Q1 PAYROLL TAX PMT		WIRE	129.79
2110474784	05/04/2020	STAT	PR TAXES FOR TERM CKS 20200501		WIRE	2,968.18
21104747841	05/04/2020	SDI	PR TAXES FOR TERM CKS 20200501		WIRE	332.59
21698	04/22/2020	FEDS	PAYROLL TAXES FOR PPE 20200417		WIRE	76,197.85
216981	04/22/2020	FICA	PAYROLL TAXES FOR PPE 20200417		WIRE	18,379.66
43769	05/04/2020	FEDS	PR TAXES FOR TERM CKS 20200501		WIRE	8,344.45
437691	05/04/2020	FICA	PR TAXES FOR TERM CKS 20200501		WIRE	964.48
81532	04/28/2020	FEDS	2020 Q1 FED PAYROLL TAXES		WIRE	2,130.91
815321	04/28/2020	FICA	2020 Q1 FED PAYROLL TAXES		WIRE	376.32

Reviewed By: 

Date: May 5, 2020